

4.1.3. Dance Academy

INFORMATION AND POLICIES

REGISTRATION FEE

Registration of \$50.00 and September tuition are due at the time of registration. Registration will not be considered complete and class space is not reserved until this fee has been paid.

CLASS FEES

- Class fees are due by the 5th of each month.
- A card must be on file at the time of registration.
- A \$10 late fee will be applied to accounts not paid by the 6th of the month and the credit card on file will be charged
- Tuition may be paid by the following methods: autopay, cash, money order, check, credit card (We accept MasterCard, Visa, and Discover), or payment online at <https://www.413danceacademy.com/monthly-tuition>
- Checks should be made payable to 413 Dance Academy and include your child's full name in the memo.
- There is a \$20 returned check fee, per check, on all returned checks.
- Tuition remains the same regardless of absences and whether it is a five-week month or a three-week month. Tuition is per month – not per class

CLASS CHANGES

When dropping or adding a class at any time during the year, a drop-add form must be completed. These can be picked up at the front desk. Not showing up for classes, does not constitute a withdrawal from class. Accounts will continue to be charged for tuition until the drop-add form has been completed. During recital practice months (after January 1) there will be a fee for dropping classes of \$50.00.

BAD WEATHER / HOLIDAYS

We will typically abide by Crown Point School's school closing schedule. We will make posts on all social media sites regarding these cancellations additionally. Please sign up for Remind101 to get text alerts as well. **Text @413da to 81010 to register for remind alerts.**

ATTENDANCE

Good attendance is imperative, as absences and tardiness can hold back an entire class. Students should be prompt and prepared for class. Make-up classes will be accepted by taking an additional class in the same level until we begin recital dances in January. There will be no make up classes during recital season as attendance in the proper class is vital. If a student is tardy to class (more than 5 min) they will have to sit and watch class. If a student misses more than 5 classes during recital season, he/she may not be able to participate in recital.

DRESS CODE

Dance Wear is required for all classes. Students are required to follow the dress code for each class they are registered for. If a student is not properly dressed, he/she will be asked to sit and watch class. Proper attire is not just for safety, but to teach your dancer responsibility and uniformity in dance. **Dancewear can be purchased through the studio, or online. Ask us for more information.**

- **BALLET** - Leotard (color of leotard pending level, please see below), tights and pink ballet shoes, skirts, wraps, shorts over tights or tutus are allowed. No dance pants, unless it is a male dancer. Hair should be slicked back in a tight bun before class begins.
 - Toddler: Pink leotard with skirt, pink tights, ballet shoes
 - 4/5 Year Old Combo: Pink leotard, pink tights, buckle tap, ballet shoes
 - Level 1: Blue Leotard
 - Level 2: Purple Leotard
 - Level 3: Black Leotard
 - Level 4: Black Leotard
- **TAP** - Form fitting clothing with tap shoes
- **JAZZ** - Form fitting clothing (spandex shorts/leggings) and tights must be worn with jazz shoes (black or tan) or pirouettes. Sports bra only is only allowed in level 3 and 4 classes. Hair should be up and away from the face.
- **ADULT CLASSES:** Comfortable clothing and appropriate shoes for style of dance
- **LYRICAL/MODERN/CONTEMPORARY** - Form-fitting, comfortable attire and pirouettes/turn shoes.. Hair should be up and away from the face. Sports bra only is only allowed in level 3 and 4 classes.
- **HIP HOP** - Comfortable clothing with clean tennis shoes.
- **ACRO**-Leotards only (spandex shorts can be worn over). Hair should be up and away from the face.
- **TURNS & LEAPS:** Form fitting clothing (spandex shorts) with pirouette shoes. Hair should be up and away from the face.
- **TODDLER & 4/5 year old combo**-Pink leotard with pink tights and ballet shoes and buckle tap shoes. Hair should be up and out of the face.
- **MUSICAL THEATRE:** Comfortable clothing and appropriate footwear

STUDIO RULES

- Please arrive on time to class. If you are more than 5 minutes late without proper notice you will not be allowed to participate in class that day.
- No student should be in the studio unless enrolled in that particular class.
- Students should be dressed and prepared for class before it begins.
- No street shoes should be worn in the studios. Please change into dance shoes before class.
- No food or drinks of any kind (except for water) are allowed in the dance studios.
- Parents should not leave young students unattended in the waiting area before or after class.
- Chewing gum is never allowed in the dance studios.
- Always treat your teacher and fellow classmates with respect.

LEGAL/OTHER INFORMATION

- I/we understand that I have voluntarily registered my dancer for classes with 4.1.3. Dance Academy. I understand that the instruction includes physical movements, and I understand that there is an inherent risk associated with dancing and exercise. I understand that participating may result in injury, or even serious or disabling, and that this risk is always present and cannot be entirely eliminated.
- I/we understand that on behalf of myself, my spouse, heirs, assigns, executors, administrations, agents, successors, legal representatives or any others who may claim on my behalf, will not sue, and hereby forever irrevocably waive, release, remise and discharge 4.1.3. Dance Academy and all liability, claims, demands, actions, or rights of action, or damages of any kind offered or sponsored by 4.1.3.
- I/we understand and agree that all personal belongings that are brought at my sole risk as to such property's theft, damage or loss. I am aware that I should not bring valuables onto the premises of 4.1.3. and I understand that 4.1.3. should not be held responsible for any belongings that are damaged or lost.
- By completing my registration form, I/we understand and agree to all 4.1.3. Dance Academy's policies, rules and legal information.